

**EAST TROY COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting Minutes – August 28, 2023**

The East Troy Community School District Board met in regular session on August 28, 2023. The meeting was called to order by President Ted Zess at 6:00 p.m followed by the Pledge of Allegiance. Board members also present were Anna Janusz, Dale Ames, Adam Witkiewicz, and Steve Lambrechts. Also present were Dr. Christopher Hibner, Amy Foszpanczyk, Amy Jenquin, Amanda Jones, and administrators/supervisors. Three public guests were present. Ted Zess read the open meeting statement indicating that the meeting is open to the public as required by state statute and that notice of the meeting had been sent to the media and/or posted.

IV. APPROVAL OF AGENDA AS POSTED

A motion was made by Steve Lambrechts for the approval of the agenda as posted. The motion was seconded by Anna Janusz. Motion carried unanimously.

V. APPROVAL OF MINUTES

A motion was made by Anna Janusz and seconded by Dale Ames for the approval of the minutes on August 7, 2023 (Regular Board Meeting), minutes on August 14, 2023 (Special Board Meeting), and August 21, 2023 (Special Board Meeting). Anna Janusz stated that Steve Lambrechts should be added as in attendance to the August 7, 2023 Regular Board meeting. Motion carried unanimously.

VI. PUBLIC PARTICIPATION PER BOARD POLICY

None.

VII. FINANCIAL REPORT

A motion was made by Dale Ames and seconded by Anna Janusz for the approval of July 2023 payments in the amount of \$693,329.84 and receipts in the amount of \$156,954.70 as reflected on the financial statements. Motion carried unanimously.

VIII. DISCUSSION/ACTION ITEMS

- A. Staffing resignation(s): A motion was made by Ted Zess to accept the resignation of Melissa Dreikosen. The motion was seconded by Adam Witkiewicz. Motion carried unanimously.

- B. Staffing recommendation(s): A motion was made by Anna Janusz to approve the hiring of Ms. Hayley Guillien for the 60% high school math position. The motion was seconded by Dale Ames. Motion carried unanimously. Adam Witkiewicz made a motion to move forward with the Business Education hiring pending the candidate's acceptance. The motion was seconded by Dale Ames. Motion carried unanimously.
- C. Policy 536.2 (Training Policy) revision: Dr. Hibner explained the required trainings that are required for staff, as well as the current deadline of August 30, 2023 for all training to be completed. A motion was made by Dale Ames to accept revisions to Policy 536.2 section IV, items D and F. The motion was seconded by Steve Lambrechts. Motion carried unanimously.
- D. Update portions of policy 830 related to safety (Use of District Facilities): Dr. Hibner and Jake Hernandez, Director of Buildings and Grounds, reviewed and discussed portions of Policy 830, related to safety (use of District Facilities). A motion was made by Dale Ames to accept revisions to Policy 830 related to safety (Use of District Facilities). The motion was seconded by Steve Lambrechts. Motion carried unanimously.
- E. Staffing updates - (informational) - Mrs. Foszpanczyk stated that there is currently one Business Ed. opening remaining yet to be filled in the district. Mrs. Jones, Director of Pupil Services, explained that approximately 2.0 special education paraprofessional positions are yet to be filled. To date, approximately 4 to 5 positions have been added over the past year to meet the increased needs and numbers of students transferring into the district over the summer and throughout the course of last year.
- F. New educator introductions - (informational): Amy Foszpanczyk introduced 17 of the district's new educators.
- G. Professional staff member enhancement / supplemental compensation request or contract change request - (discussion / action) - Moved to executive session.

IX. ADMINISTRATIVE REPORTS

- A. District Administrator Report:
 - i. Annual Meeting - September 25, 2023 at 6:00 p.m. - High School Lecture Hall (regular board meeting to follow). Community and staff members are encouraged to attend.
 - ii. "Thank You" to all ETCSD staff - Dr. Hibner thanked all staff throughout the district for their work in the summer months to prepare for the first day with students.
 - iii. Marketing Subcommittee - Dale Ames discussed various components and data points located in the recent East Troy Community School District direct mailing that went out to all community

members, as well as considerations of what to potentially add into future direct mailings and communications. Anna Janusz stated the marketing subcommittee met on August 9, 2023 as a first meeting to discuss what the subcommittee wanted to focus and work on as priorities and goals. The action item from the meeting included a structured audit of where there are gaps in marketing and communication, and direct places where this is going well. The subcommittee will meet again in September 2023.

Given the timely nature of the topic, Dr. Hibner shared the current number of players in each grade level (assuming they will continue to play), making 39 players in 9th-11th grade, with the goal of 50 in order to best support a varsity football team in the 2024-25 school year. The district will need to commit to participating in a co-op with other districts in the next few weeks since WIAA must be informed of this by October 1. Discussions will need to occur over the next four weeks in making this determination for the 2024 varsity football season. A recommendation will be brought forth at the regular September meeting.

Additionally, Dr. Hibner shared that individuals from USI and the district's business department facilitated a presentation on the first day of inservice for staff to introduce the concept of Health Savings Account (HSAs), as well as current plan benefits and considerations the district will have moving into the 2024-25 school year (and beyond). Amy Jenquin clarified that HRAs are not in jeopardy of consideration if moving to HSAs in the future.

- B. Business Manager Report: None
- C. Director of Teaching and Continuous Improvement of Student Learning Report: None
- D. Director of Pupil Services: None
- E. School Board President's Report: None

X. POLICY REVIEW AND DEVELOPMENT

2nd Reading - Use of District Facilities (policy 830)

XI. COMMUNICATIONS/ANNOUNCEMENTS

None.

XII. BOARD OF EDUCATION – FUTURE ITEMS

Anna Janusz wants to ensure that communication is maintained around sports teams, outside organizations and the district in terms of facility usage.

XIII. ADJOURN TO EXECUTIVE SESSION

Ted Zess made a motion to adjourn to executive session at 8:02 p.m. for discussion of professional staff member request for consideration of enhancement / supplemental compensation request or contract change request as provided under 19.85(l)(b), 19.85(l)(c), and 19.85(l)(f).

XIV. RECONVENE TO OPEN SESSION

Ted Zess made a motion to resume to open session at 8:31 p.m. Anna Janusz seconded the motion. Motion carried unanimously.

Anna Janusz made a motion to accept the recommendation of administration related to professional staff member consideration of contract change and enhancement. Ted Zess seconded the motion. Motion carried unanimously.

XV. ADJOURNMENT

A motion was made by Dale Ames and seconded by Adam Witkiewicz to adjourn. Motion carried unanimously. Meeting adjourned at 8:32 p.m.

Respectfully submitted,

Steve Lambrechts